

## **SANPETE COUNTY COMMISSION MEETING**

**June 2, 2015, 1:00 P.M.**

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Steve Frischknecht and Scott Bartholomew, County Attorney Brody Keisel, and County Clerk Sandy Neill.

Meeting is called to order by Commission Chair Claudia Jarrett.

### **CLAIMS**

Deputy Auditor Stacey Lyon is present. Motion is made by Commissioner Bartholomew to approve payment of claims #336207 through #336232. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Bartholomew to approve payment of claims #336233 through #336301. The motion is seconded by Commissioner Frischknecht, and the motion passes.

### **APPROVAL OF THE RESULTS OF THE MAY TAX SALE**

This year title searches were done for 112 properties for the tax sale. Forty nine properties were sold at the tax sale. Five were stricken back to the County. One of the five was a city road which will be deeded to Ephraim City. The other four were very small parcels, that didn't sell. Motion is made by Commissioner Frischknecht to approve the results of the 2015 May Tax Sale. The motion is seconded by Commissioner Bartholomew, and the motion passes.

### **APPROVAL OF CHANGES TO THE SANPETE COUNTY PERSONNEL HANDBOOK**

The changes aren't quite complete. This matter is tabled.

### **APPROVAL TO PAY THYSSENKRUPP ELEVATOR FOR REPAIRS ON THE COURTHOUSE ELEVATOR**

Motion is made by Commissioner Frischknecht to approve the payment of \$1,776.50 to ThyssenKrupp Elevator for labor and travel for maintenance on the elevator on May 6, 2015. The motion is seconded by Commissioner Bartholomew, and the motion passes.

### **SHERIFF BRIAN NIELSON: APPROVAL OF A STEP 2 WAGE INCREASE FOR PATROL DEPUTY JARED BUCHANAN; APPROVAL TO HIRE PART-TIME PATROL DEPUTY KEITH JENSEN**

Sheriff Nielson is present. Motion is made by Commissioner Bartholomew to approve a step 2 wage increase for Jared Buchanan to \$18.46 per hour effective May 24, 2015. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Bartholomew to approve hiring Keith Jensen as a part-time patrol deputy at \$14.20 per hour. The motion is seconded by Commissioner Frischknecht, and the motion passes.

### **SERGEANT ZACHARY BARNES: APPROVAL TO PURCHASE AMMUNITION: APPROVAL TO REPAIR A F150 IN THE PATROL FLEET**

Sergeant Barnes is present. Motion is made by Commissioner Bartholomew to approve the purchase of ammunition and targets at a cost of \$9,349.25. The motion is seconded by Commissioner Frischknecht, and the motion passes. A 2010 Ford F 150 pickup in the patrol fleet needs a new transmission. There are sufficient funds in the budget for vehicle purchase to pay for this. Motion is made by Commissioner Bartholomew to approve replacing the transmission of the truck that has 107,787 miles on it at a cost of \$4,296.10. The motion is seconded by Commissioner Frischknecht, and the motion passes.

**APPROVAL OF UTAH STATE LIBRARY MEMORANDUM OF AGREEMENT FOR BOOKMOBILE SERVICES**

Motion is made by Commissioner Frischknecht to approve the USL Memorandum of Agreement to provide bookmobile services from July 1, 2015 through June 30, 2016 in the amount of \$83,425. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**AWARD OF BID FOR COURTHOUSE ROOF REPLACEMENT**

Jeff Anderson is present. Options for saving money on the roofing project are discussed. Labor charges could be deducted from the bid if inmates tear off the old roof. A deputy would need to supervise the inmates, adding to the cost of the project. The County would be liable if something happened during the process. If we ignore the leaky roof, the damages inside the building could be costly. Motion is made by Commissioner Bartholomew to award Broken Arrow the bid in the amount of \$62,650, with Broken Arrow supplying all of the labor. Thirty thousand dollars of the funds are to come from Courthouse maintenance budget, and the remainder will come from the commission services fund. The motion is seconded by Commissioner Frischknecht, and the motion passes.

**STEVE KELLER: APPROVAL OF TWO YEAR WAGE INCREASE FOR BOSTON BOWN AND BRIAN JACOBSON**

Motion is made by Commissioner Frischknecht to approve two year wage increases for Boston Bown and Brian Jacobson to \$16.78 per hour, effective the first day of the next pay period. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**QUESTAR: APPROVAL OF RIGHT OF WAY AGREEMENT TO INSTALL GAS SERVICE LINE EAST OF HIGHWAY 118 IN AXTELL**

Motion is made by Commissioner Frischknecht to approve the right of way excavation license for Questar Gas to install a 4" high pressure gas service line in Axtell, east of Highway 118. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**APPROVAL OF CONTRACTS FOR INDIGENT INMATE DEFENSE COUNSEL SERVICES FOR KIM ANANTAPOL SHEPHERD AND RYAN JAMAL LOKENI**

Motion is made by Commissioner Frischknecht to approve indigent inmate defense counsel service contracts for Kim Anantapol Shepherd and Ryan Jamal Lokeni. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**APPOINTMENT OF GARTH SORENSON TO THE BOARD OF APPEALS AND BOARD OF ADJUSTMENTS**

Motion is made by Commissioner Frischknecht to appoint Garth Sorenson to the Board of Appeals and Board of Adjustments. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**ADJUSTMENTS TO THE COURTHOUSE BUSINESS HOURS**

Casey Johnson is present. He expresses his concerns about having the recorder's office open on Fridays when all of the other offices on the main floor are closed. He feels that this is a security issue for the one employee who is alone in the office. Reed Hatch agrees that this is a security issue. The Commission suggest other methods of keeping the Recorder's Office open for a while on Fridays. Some of the title companies are willing to work around the Friday closure. Part of the building was roped off the first Friday that the Treasurer's Office was closed to keep the public from roaming the building. The courts did not appreciate having half of the outside doors locked,

lights off, and areas roped off when the public still needs access to the courts. DW Crosby states if the issue is getting items recorded, the office could be locked and a pneumatic tube could be installed to send the documents into the office. The title companies still need access to the office to continue doing research on Fridays in addition to recording. The sign on the door states they are open on Fridays only for recording because there is not enough staff available to help the public with researches on Fridays. The title companies are able to search on their own. Motion is made by Commissioner Bartholomew to allow all of the County offices on the main floor to close on Fridays on a trial basis to be in line with the other offices. The motion is seconded by Commissioner Frischknecht, and the motion passes. Reed Hatch will notify the title companies of the closure.

**JEFFERY M JENSEN: APPROVAL TO PURCHASE S 628x1 FROM SANPETE COUNTY**

Jeffery M Jensen is present. Parcel S628x1 is landlocked, and Mr. Jensen owns the property next to it. The parcel was on the 2014 May tax sale and was not purchased. Motion is made by Commissioner Frischknecht to approve the sell of S628x1 if at least \$626.36 is paid by Mr. Jensen. The motion is seconded by Commissioner Bartholomew, and the motion passes.

**D W CROSBY: REQUEST TO PURCHASE PROPERTIES AND RIGHTS ON PARCELS OWNED BY SANPETE COUNTY IN INDIAN RIDGE SUBDIVISION**

DW Crosby is present. Mr. Crosby explains his history with properties in the Indian Ridge Subdivision over the years. He is interested in purchasing lots in the subdivision that are owned by Sanpete County. The County is working on a policy for selling parcels owned by the County. A supervisory fee may be added to the price of the property. Discussion was held as to whether the County would maintain the mineral rights on property that the County sells. This will also be reviewed, and will be addressed in the new policy. No action is taken at this time.

**APPROVAL OF MINUTES**

Motion is made by Commissioner Bartholomew to approve the minutes from May 19, 2015 with minor corrections. The motion is seconded by Commissioner Frischknecht, and the motion passes.


**EXECUTIVE SESSION**

No executive session was needed.

Motion is made by Commissioner Frischknecht to adjourn. The motion is seconded by Commissioner Bartholomew, and the motion passes.

The meeting is adjourned at 2:45 P.M.

ATTEST:   
Sandy Neill  
Sanpete County Clerk

APPROVED:   
Claudia Jarrett  
Commission Chair